

FISHER FOOTBALL CLUB

COVID RISK ASSESSMENT AND ACTION PLAN

To be read in conjunction with latest Millwall Community Trust Risk Assessment for St Pauls Ground.

Produced: 21 July 2020

Agreed by Board: 29 July 2020

Reviewed: 21 August 2020.

Fisher Football Club COVID 19 Officer: Jim Maycock

Fisher Football Club will post this Full Risk Assessment on its official website and provide a copy to all required leagues.

All club officers are to be responsible for the public display of its Risk Assessment.

WHAT IS HAZARD	WHO MIGHT BE HARMED	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM	ACTION BY WHEN	DATE COMPLETE
Spread of Covid-19 in General Use of Ground	Players Coaches Volunteers Spectators	<p>Promoting good hygiene:</p> <ul style="list-style-type: none"> Provide additional hand sanitisers throughout the clubhouse Clearly direct people to where they can wash their hands Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser Provide hygiene standards promotional poster and signage throughout the clubhouse Use disposable paper towels in handwashing facilities <p>Keep facilities and equipment clean:</p> <ul style="list-style-type: none"> Daily cleaning throughout the clubhouse Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines) Frequent cleaning of work areas and equipment between use Provide more waste facilities Follow Public Health England guidance if a Covid-19 case is reported at the facility <p>Maintaining social distancing and avoiding congestion</p> <ul style="list-style-type: none"> Provide signage so people can find their destination quickly Review how people walk through the clubhouse and adjust this to reduce congestion and contact between users Regulate the entry to the clubhouse to avoid overcrowding Apply two-metre markings where possible to the clubhouse entrance/toilets/and the queue to the café serving hatch One-way arrow markings to help foot traffic flow management Single-use doorways to avoid congestion i.e. one-way only entrances/exits Single/limited use of toilet facilities to avoid congestion in confined spaces 	<p>Hourly check process (sanitiser, soap and paper towels and handwashing stations)</p> <p>Daily stock check (sanitiser, soap and paper towels)</p> <p>Daily check (promotion posters and signage)</p> <p>Weekly stock check (cleaning products)</p> <p>Empty waste facilities regularly</p> <p>Train all workers on Public Health England guidance for reported Covid-19 cases</p> <p>Monitor effectiveness, especially at peak times</p> <p>Train workers to promote compliance to facility users</p> <p>Train workers to report / deal with issues of non-compliance</p> <p>Daily check (promotion posters and signage)</p>	<p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT Manager</p> <p>MCT manager</p>	<p>Hourly</p> <p>Hourly</p> <p>Hourly</p> <p>Weekly</p> <p>Weekly</p> <p>By first use</p> <p>As reqd</p> <p>By first use</p> <p>By first use</p> <p>Daily</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Aug 1st</p> <p>Ongoing</p> <p>Aug 1st</p> <p>Aug 1st</p> <p>Ongoing</p>
<p>Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15</p>		<p>Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5</p>				

		<ul style="list-style-type: none"> • Players should bring their own personal water bottle for training and matches, which should be clearly labelled, <p>Match Day Warm ups</p> <ul style="list-style-type: none"> • Conducted in separate halves of the pitch • Pre match team talks following warm up to take place on pitch <p>Match Day Technical Area</p> <ul style="list-style-type: none"> • Extra fold up seating placed alongside Technical areas to allow spacing of substitutes and coaching. <p>Post-Match (All Games)</p> <ul style="list-style-type: none"> • No player hospitality for home or away sides • Players should disperse quickly after game and not attend any post-match social event <p>Away Game Travel</p> <ul style="list-style-type: none"> • For away games it is encouraged that players travel independently as home games above. 	<p>Only essential personnel to be in dugout area.</p> <p>If players have to travel with people outside of their household or support bubble for matches or away games they should try to:</p> <ul style="list-style-type: none"> • Share the transport with the same people each time; • Keep to small groups of people at any one time; • Open windows for ventilation; • Face away from each other; • Clean the car between journeys using standard cleaning products - including door handles and other areas that people may touch; • Ask the driver and passengers to wear a face covering as well as yourself; • Consider seating arrangements to maximise distance between people in the vehicle – this may mean using more than one coach or minibus, for example, if at all possible; • Limit the time spent at garages, petrol stations and motorway service and use contactless payment • Wash hands for at least 20 seconds or sanitise hands often, and always when exiting or re-entering the vehicle; • When finishing the journey participants should wash their hands for at least 20 seconds or sanitise their hands as soon 	<p>Players and Coaches</p> <p>Substitutes and coaches</p> <p>Players</p> <p>Players</p>	<p>Match day</p> <p>Match day</p> <p>Match day and training</p> <p>Match day</p> <p>Away Matches</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
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Risk Rating Before Measures – V H S = 5 L = 4 R = (SxL) 20		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5					
Spread of Covid-19 during First Aid/Player Treatment		<ul style="list-style-type: none"> First aiders and physiotherapists or those acting in a first aid capacity with the club setting should follow the guidance set out in the Return to Grass Roots Football1 Pre-training screening should be conducted before players enter the training environment and where possible before contact with other players and staff. Social distancing guidance as advised by the government should be adhered to at all times unless a medical incident requires a breach of that guidance. First aid health records kept for players should detail pre training health checks. 	Donna Powell to be provided with a copy	Donna Powell	By first use	Aug 1 st	
			No player should leave home to participate in football if they, or someone they live with, has any of the following: <ul style="list-style-type: none"> A high temperature (above 37.8oC); A new, continuous cough; A loss of, or change to, their sense of smell or taste. Donna Powell to observe when treating injuries	Players to observe Donna Powell to record	All sessions/ matches	Ongoing	
			Donna Powell to add to records	Donna Powell	All injuries	Ongoing	
				Donna Powell	All sessions/ matches	Ongoing	
Risk Rating Before Measures – V Hi S = 5 L = 4 R = (SxL) 20		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5					
Spread of COVID to Volunteers	Volunteers inc Gatemen Stewards Bar/kitchen staff Club Shop	Gate Duty <ul style="list-style-type: none"> To be conducted via table in outside Gloves to available for handling of money Spectators to be encouraged to pre pay entry and use card reader where possible Change to be placed on table rather than put in hand. Face masks/coverings will be available for Gate volunteers to wear if wished Coinage to be disinfected prior to any counting. 		Gate / Turnstile Operators	Match days	Ongoing	
		Steward <ul style="list-style-type: none"> Face masks/coverings will be available for stewarding volunteers to wear if wished 		Stewards	Match days	Ongoing	
		Club Shop <ul style="list-style-type: none"> Face masks/coverings will be available for shop volunteers to wear if wished Limited stock to be displayed - no old programmes for browsing. Stock to be removed from store room and stored externally to stop multiple handling and multiple stock room entry Sales only by request using card reader via gate entry table 		Club shop Operators	Match days	Ongoing	
		Bar kitchen staff <ul style="list-style-type: none"> Staff separated by wide counter from face to face contact Sales by card reader only Social distance queuing in operation – with one person at a 	There will be no bar or refreshment service at initial Spectator games. This will be reviewed after the first two games	Bar/kitchen sales staff	Match days	Ongoing	

		<p>time at the counter.</p> <ul style="list-style-type: none"> Only one volunteer behind counter for each game <p>Ball collectors</p> <ul style="list-style-type: none"> Gloves to be available for retrieval of match balls kicked out of ground Balls to be disinfected prior to return to ball pool at sanitation station in technical area <p>Programme Sellers</p> <ul style="list-style-type: none"> Programmes to only be available on line 		<p>Ball collectors</p> <p>Coaching staff</p> <p>Ian Murphy</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of COVID to Directors and Board members	Home Directors Visiting team Directors	<ul style="list-style-type: none"> Boardroom area created on match days in clubhouse to be suspended. 	<p>Boardroom hospitality for visiting directors to be suspended.</p> <p>Visiting opposition directors to be seated in main stand as per usual</p>	Directors	Match days	Ongoing
Risk Rating Before Measures – High S = 5 L = 2 R = (SxL) 10		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of COVID to Spectators	Supporters and spectators	<p>The club will adhere to current Government guidance of no more than 150 people at an initial test event on September 1st followed by no more than 300 and future games</p> <p>Condition of entry</p> <ul style="list-style-type: none"> All players, officials, volunteers and spectators must undergo a self-assessment for any Covid-19- symptoms. No-one should leave home to watch football if they, or someone they live with, has any of the following: A high temperature (above 37.8oC); A new, continuous cough; A loss of, or change to, their sense of smell or taste. <p>Entry process</p> <ul style="list-style-type: none"> Ground open to spectators 60 minutes before kick-off. Supporters to enter through wooden gates behind main stand avoiding (turnstiles not to be used) Admission process conducted outdoors over a table Supporters encouraged to prepay through Paypal with named list kept on entry table to reduce cash payments Card reader to be used as preferred payment method <p>Main Stand</p> <ul style="list-style-type: none"> Seating to be marked to allow distancing. Every other seat not to be used. Priority seating for elderly supporters A steward will monitor seating to ensure distancing <p>Covered Terrace</p>	<p>Initial event on 1st September Will be limited to club members only with a ticketed allocation of 20 supplied to the visiting side as per FA Cup rules. Second event on 8th September will be members plus one member guest and a ticketed allocation of 20 supplied to visiting side. Following events will allow non -member entry to a maximum of 300 attendees</p>	<p>Spectators</p> <p>Gatemen and All Spectators</p> <p>Seated Spectators</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

		<ul style="list-style-type: none"> Supporters to be distanced and only together in household bubbles <p>General Viewing</p> <ul style="list-style-type: none"> Spectators encouraged to make use of full ground to space out around pitch perimeter fence <p>Exit Process</p> <ul style="list-style-type: none"> One way through car park gates. 		Standing spectators	Match days	Ongoing
				Standing spectators	Match days	Ongoing
				All spectators	Match	Ongoing
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 to Match Officials	Referees and Assistant Referees	<ul style="list-style-type: none"> Match officials will travel independently in accordance with transport guidance. Ensure that sufficient car parking is reserved for match officials close to the entrance to changing areas. Physical team sheets should not be shared between the officials or opposition where possible. The Respect hand shake pre match will be suspended until further notice. Teams will not enter the field of play collectively. <ul style="list-style-type: none"> Arrangements will be made for the payment to be paid electronically. 	<p>Team sheets to be photographed and sent electronically at appropriate time</p> <p>The teams will stagger their arrival onto the pitch and this will be pre-agreed with the match officials.</p> <p>This will be communicated in advance to the match officials in appointment confirmation notices</p>	Officials Ian Murphy Ian Murphy Players Players and Officials Simon Shipperlee/ Chris Louden	Match day Match day Match day Match day Match day	Ongoing Ongoing Ongoing Ongoing Ongoing
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 within the Clubhouse	Supporters, Players, Officials, Volunteers	<p>Licensing</p> <ul style="list-style-type: none"> Any food or drink facilities, including bars or restaurants, inside a clubhouse were authorised to be open from 4th July, in accordance with the latest guidance. The applicant of any temporary licence will be responsible for enforcing guidance on top of general clubhouse rules for on licensed games. <p>General Clubhouse</p> <ul style="list-style-type: none"> All throughways must be kept open A one way system of with separate entry and exit points of the club house should be operated Socially distanced seating is in operation in area away from serving counter. Indoor consumption of drinks and food must be seated. Social distance queue to serving counter with patrons either seated or leaving the clubhouse upon purchase Only unprepared pre wrapped food and confectionary to be served. Clubhouse only open from half an hour prior to kick off. Reserved seating in club house at half time – reserved prior to 	<p>No licences will be applied for initial games and no bar or refreshment facilities will be used.</p> <p>During the initial games on 1st 8th and 15th of September the club house room will not be used and will remaining out of bounds to all bar MCT staff and Fisher matchday operatives</p>	Licensee Ian Murphy and committee members	Match days and licenced events Match days	Ongoing Ongoing

		kick off No use of clubhouse area to staff or players following matches.				
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 within the pitch environment	Supporters, Players Officials Volunteers	<ul style="list-style-type: none"> Pre match during and post-match cleaning should include Goal Posts, Nets and Corner Flags must all be cleaned pre and post-match. A sanitising station should be created by technical area for disinfecting equipment including balls at regular intervals 	Match Balls used to be disinfected if they go out of play and are replaced by another ball Pre and post-match all footballs used to be cleaned.	MCT and match day staff	Match days	Ongoing
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 to press and media	Press and Media representatives	<ul style="list-style-type: none"> Press and Media attending matches must bring their own drinks/refreshments to the match. All Press Areas to be cleaned per and post-match. 		Match day stewards	Match days	Ongoing
Risk Rating Before Measures – High S = 5 L = 2 R = (SxL) 10		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				

Guidance Notes

SEVERITY		LIKELIHOOD	
5	Fatality – Very High Risk	5	Almost Certain – Very High Risk
4	Severe incapacity – High Risk	4	Probable – High Risk
3	Absent 3 weeks – Medium Risk	3	50/50 – Medium Risk
2	Absent less than 1 day – Low Risk	2	Improbable – Low Risk
1	Insignificant – Low Risk	1	Almost impossible – Low Risk

RISK – SEVERITY x LIKELIHOOD			
1–4 LOW	5–9 MEDIUM	10–15 HIGH	16-25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.