

# FISHER FOOTBALL CLUB

## COVID RISK ASSESSMENT AND ACTION PLAN

To be read in conjunction with latest Millwall Community Trust Risk Assessment for St Pauls Ground – current issue December 2020

Produced: 21 July 2020

Agreed by Board: 29 July 2020

Reviewed: 1 December 2020 in Line with London Tier Two restrictions.

Re Reviewed: 6 April 2021 in Line with Govt Roadmap for lifting restrictions

Fisher Football Club COVID 19 Officer: Jim Maycock

Fisher Football Club will post this Full Risk Assessment on its official website and provide a copy to all required leagues.

All club officers are to be responsible for the public display of its Risk Assessment.

WHAT IS HAZARD	WHO MIGHT BE HARMED	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM	ACTION BY WHEN	DATE COMPLETE
Spread of Covid-19 in General Use of Ground	Players Coaches Volunteers Spectators	<b>Promoting good hygiene:</b> <ul style="list-style-type: none"> <li>Provide additional hand sanitisers throughout the clubhouse</li> <li>Clearly direct people to where they can wash their hands</li> <li>Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser</li> <li>Provide hygiene standards promotional poster and signage throughout the clubhouse</li> <li>Use disposable paper towels in handwashing facilities</li> <li>Temperature checks taken on entry with no admittance if above 37.8</li> </ul>	Hourly check process (sanitiser, soap and paper towels and handwashing stations) Daily stock check (sanitiser, soap and paper towels) Daily check (promotion posters and signage)	MCT Manager	Hourly	Ongoing
		<b>Keep facilities and equipment clean:</b> <ul style="list-style-type: none"> <li>Daily cleaning throughout the clubhouse</li> <li>Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines)</li> <li>Frequent cleaning of work areas and equipment between use</li> <li>Provide more waste facilities</li> <li>Follow Public Health England guidance if a Covid-19 case is reported at the facility</li> </ul>	Weekly stock check (cleaning products) Empty waste facilities regularly Train all workers on Public Health England guidance for reported Covid-19 cases	MCT Manager MCT Manager MCT Manager	Weekly Weekly By first use	Ongoing Ongoing Aug 1 <sup>st</sup>
		<b>Maintaining social distancing and avoiding congestion</b> <ul style="list-style-type: none"> <li>Provide signage so people can find their destination quickly</li> <li>Apply two-metre markings where possible to the clubhouse entrance/toilets/and the queue to the café serving hatch</li> <li>Rule of six to apply at all times</li> <li>One-way arrow markings to help foot traffic flow management</li> <li>Single-use doorways to avoid congestion i.e. one-way only entrances/exits</li> <li>Single/limited use of toilet facilities to avoid congestion in confined spaces</li> </ul>	Monitor effectiveness, especially at peak times Train workers to promote compliance to facility users Train workers to report / deal with issues of non-compliance Daily check (promotion posters and signage)	MCT Manager MCT Manager MCT Manager MCT manager	As required By first use By first use Daily	Ongoing Aug 1 <sup>st</sup> Aug 1 <sup>st</sup> Ongoing
		<b>Risk Rating Before Measures – High</b>	<b>Risk Rating After Measures - Medium</b>			

S = 5 L = 3 R = (SxL) 15		S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid to Users following any user contracting virus</b>	Players Coaches Volunteers Spectators	<b>Collation of Track and Trace information</b> <ul style="list-style-type: none"> <li>All persons present on ground will provide name and contact details. NHS Track and Trace app to be available at entry points with paper copies take where required to be kept by MCT for 21 days</li> <li>For away sides and officials this information to be asked for in advance from away sides and checked on arrival at ground.</li> <li>Home players list to be provided on day of game</li> <li>Training session to be collected on entry ticked off against a named list</li> <li>Spectators contact information to be collected on entry at admission point.</li> </ul>		Jim Maycock and coaching staff	Match days and training	Ongoing from first use
		<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15	<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5			
<b>Spread of Covid-19 in player specific activity</b>	Players Coaches	<b>Home Game Travel</b> <ul style="list-style-type: none"> <li>All players are encouraged to arrive for training and matches by their own personal car or by other means if viable such as walking or bike.</li> <li>Players must not car share outside their household or social bubble unless unavoidable.</li> </ul>	<b>Changing rooms not be used until May 17th</b>	Players/ coaches	Match day and training	Ongoing
		<b>Changing Rooms Match day From May 17th 2021</b> <ul style="list-style-type: none"> <li>Fisher players to arrive pre changed if possible</li> <li>Changing rooms should be used for brief changing and bag storage only and done so as quickly as possible. Showers are not to be used</li> <li>Changing rooms will operate with three people in side at any one time</li> </ul>		Home players	Match day and training	Ongoing
		<b>Changing Rooms Training</b> <ul style="list-style-type: none"> <li>Changing rooms not used for training sessions util May 17<sup>th</sup> 2021</li> <li>As matchday from 17<sup>th</sup> May</li> </ul>		All players	Match day and training	Ongoing
		<b>Equipment</b> <ul style="list-style-type: none"> <li>Only one person per training session should enter the store room to collect equipment</li> <li>Touching of training equipment should be minimised.</li> <li>Equipment (balls, bibs, cones, goalposts etc) must be regularly wiped down with appropriate cleaning equipment and cleaned thoroughly cleaned after every session.</li> <li>Training bibs should be worn by one person only during a session and washed.</li> <li>Players should bring their own personal water bottle for</li> </ul>		All players	Match day and training	Ongoing
				Coaches	Match day and training	Ongoing
				All players	Training	Ongoing
	All players	Match day and training	Ongoing			

		<p>training and matches, which should be clearly labelled,</p> <p><b>Match Day Warm ups</b></p> <ul style="list-style-type: none"> <li>• Conducted in separate halves of the pitch</li> <li>• Pre match team talks following warm up to take place on pitch</li> </ul> <p><b>Match Day Technical Area</b></p> <ul style="list-style-type: none"> <li>• Extra fold up seating placed alongside Technical areas to allow spacing of substitutes and coaching.</li> <li>• Substitutes to wear masks</li> </ul> <p><b>Post-Match (All Games)</b></p> <ul style="list-style-type: none"> <li>• No player hospitality for home or away sides</li> <li>• Players should disperse quickly after game and not attend any post-match social event</li> </ul> <p><b>Away Game Travel</b></p> <ul style="list-style-type: none"> <li>• For away games it is encouraged that players travel independently as home games above.</li> </ul>	<p>Only essential personnel to be in dugout area.</p> <p>If players have to travel with people outside of their household or support bubble for matches or away games they should try to:</p> <ul style="list-style-type: none"> <li>• Share the transport with the same people each time;</li> <li>• Keep to small groups of people at any one time;</li> <li>• Open windows for ventilation;</li> <li>• Face away from each other;</li> <li>• Clean the car between journeys using standard cleaning products - including door handles and other areas that people may touch;</li> <li>• Ask the driver and passengers to wear a face covering as well as yourself;</li> <li>• Consider seating arrangements to maximise distance between people in the vehicle – this may mean using more than one coach or minibus, for example, if at all possible;</li> <li>• Limit the time spent at garages, petrol stations and motorway service and use contactless payment</li> <li>• Wash hands for at least 20 seconds or sanitise hands often, and always when exiting or re-entering the vehicle;</li> <li>• When finishing the journey participants should wash their hands for at least 20 seconds or sanitise their hands as soon</li> </ul>	<p>Players and Coaches</p> <p>Substitutes and coaches</p> <p>Players</p> <p>Players</p>	<p>Match day</p> <p>Match day and training</p> <p>Match day</p> <p>Away Matches</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<p><b>Risk Rating Before Measures – V H</b> S = 5 L = 4 R = (SxL) 20</p>		<p><b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5</p>				

<b>Spread of Covid-19 during First Aid/Player Treatment</b>		<ul style="list-style-type: none"> <li>• First aiders and physiotherapists or those acting in a first aid capacity with the club setting should follow the guidance set out in the Return to Grass Roots Football</li> <li>• Pre-training screening should be conducted before players enter the training environment and where possible before contact with other players and staff.</li> <li>• Social distancing guidance as advised by the government should be adhered to at all times unless a medical incident requires a breach of that guidance.</li> <li>• First aid health records kept for players should detail pre training health checks.</li> </ul>	<p>Donna Powell to be provided with a copy</p> <p>No player should leave home to participate in football if they, or someone they live with, has any of the following:</p> <ul style="list-style-type: none"> <li>• A high temperature (above 37.8oC);</li> <li>• A new, continuous cough;</li> <li>• A loss of, or change to, their sense of smell or taste.</li> </ul> <p>Donna Powe well to observe when treating injuries. Physio to wear face mask and keep record of players treated for track and trace purpose. Donna Powell to add to records</p>	<p>Donna Powell</p> <p>Players to observe Donna Powell to record</p> <p>Donna Powell</p> <p>Donna Powell</p>	<p>By first use</p> <p>All sessions/ matches</p> <p>All injuries</p> <p>All sessions/ matches</p>	<p>Aug 1<sup>st</sup></p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<b>Risk Rating Before Measures – V Hi</b> <b>S = 5 L = 4 R = (SxL) 20</b>		<b>Risk Rating After Measures - Medium</b> <b>S = 5 L = 1 R = (SxL) 5</b>				
<b>Spread of COVID to Volunteers</b>	<p>Volunteers inc Gatemen Stewards Bar/kitchen staff Club Shop</p>	<p><b>Gate Duty</b></p> <ul style="list-style-type: none"> <li>• To be conducted via table in outside</li> <li>• Gloves to available for handling of money</li> <li>• Spectators to be encouraged to pre pay entry and use card reader where possible</li> <li>• Change to be placed on table rather than put in hand.</li> <li>• Face masks/coverings will be available for Gate volunteers to wear if wished</li> <li>• Coinage to be disinfected prior to any counting.</li> </ul> <p><b>Steward</b></p> <ul style="list-style-type: none"> <li>• Face masks/coverings will be available for stewarding volunteers to wear if wished</li> </ul> <p><b>Club Shop</b></p> <ul style="list-style-type: none"> <li>• Face masks/coverings will be available for shop volunteers to wear if wished</li> <li>• Limited stock to be displayed - no old programmes for browsing.</li> <li>• Stock to be removed from store room and stored externally to stop multiple handling and multiple stock room entry</li> <li>• Sales only by request using card reader via gate entry table</li> </ul> <p><b>Bar kitchen staff</b></p> <ul style="list-style-type: none"> <li>• Kitchen area to be used only by MCT staff</li> </ul> <p><b>Ball collectors</b></p> <ul style="list-style-type: none"> <li>• Gloves to be available for retrieval of match balls kicked out of</li> </ul>	<p><b>No matches to be played with spectators present until Stage 3 of roadmap – currently set for May 17<sup>th</sup>.</b></p>	<p>Gate / Turnstile Operators</p> <p>Stewards</p> <p>Club shop Operators</p> <p>Bar/kitchen sales staff</p> <p>Ball collectors</p>	<p>Match days</p> <p>Match days</p> <p>Match days</p> <p>Match days</p> <p>Match days</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

		<p>ground</p> <ul style="list-style-type: none"> <li>Balls to be disinfected prior to return to ball pool at sanitation station in technical area</li> </ul> <p><b>Programme Sellers</b></p> <ul style="list-style-type: none"> <li>Programmes to only be available on line</li> </ul>		Coaching staff	Match days	Ongoing
				Ian Murphy	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 3 R = (SxL) 15		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of COVID to Directors and Board members</b>	Home Directors Visiting team Directors	<ul style="list-style-type: none"> <li>Boardroom area created on match days in clubhouse to be suspended.</li> </ul>	Boardroom hospitality for visiting directors to be suspended. Visiting opposition directors to be seated in main stand as per usual	Directors	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 2 R = (SxL) 10		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				
<b>Spread of COVID to Spectators</b>	Supporters and spectators	<p><b>Condition of entry</b></p> <ul style="list-style-type: none"> <li>All players, officials, volunteers and spectators must undergo a self-assessment for any Covid-19- symptoms. No-one should leave home to watch football if they, or someone they live with, has any of the following: A high temperature (above 37.8oC); A new, continuous cough; A loss of, or change to, their sense of smell or taste.</li> </ul> <p><b>Entry process</b></p> <ul style="list-style-type: none"> <li>Ground open to spectators 75 minutes before kick-off.</li> <li>Supporters to enter through turnstiles with the admission process of signing in and paying to be conducted outdoors over a table</li> <li>Card reader to be used as preferred payment method</li> <li>NHS Track and Trace to be utilised at entry point along with paper and pen list.</li> </ul> <p><b>Main Stand</b></p> <ul style="list-style-type: none"> <li>Seating to be marked to allow distancing.</li> <li>Priority seating for elderly supporters</li> <li>A steward will monitor seating to ensure distancing</li> </ul> <p><b>Covered Terrace</b></p> <ul style="list-style-type: none"> <li>Supporters to be distanced and only together in household bubbles – rule of six applies</li> </ul> <p><b>General Viewing</b></p> <ul style="list-style-type: none"> <li>Spectators encouraged to make use of full ground to space out around pitch perimeter fence with rule of six adhered to.</li> <li>Spectators to be reminded via tannoy before kick-off not to move from group to group</li> </ul> <p><b>Exit Process</b></p> <ul style="list-style-type: none"> <li>One way through car park gates.</li> </ul>	<p><b>No matches to be played with spectators present until Stage 3 of roadmap – currently set for May 17<sup>th</sup>.</b></p> <p><b>The club will adhere to current Government guidance of no more no more than 50% of ground capacity as guidance. This places a limit of 650.</b></p> <p>A manual count is made on entry to ensure numbers do not go above 650 paying spectators. Where it is anticipated the crowd may be in excess and advanced ticketing procedure will be used.</p>	Spectators  Gatemen and All Spectators  Seated Spectators  Standing spectators  Standing spectators  All spectators	Match days  Match days  Match days  Match days  Match	Ongoing  Ongoing  Ongoing  Ongoing  Ongoing

Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures – Medium S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 to Match Officials</b>	Referees and Assistant Referees	<ul style="list-style-type: none"> <li>Match officials will travel independently in accordance with transport guidance.</li> <li>Ensure that sufficient car parking is reserved for match officials close to the entrance to changing areas.</li> <li>Physical team sheets should not be shared between the officials or opposition where possible.</li> <li>The Respect hand shake pre match will be suspended until further notice.</li> <li>Teams will not enter the field of play collectively.</li> <li>Arrangements will be made for the payment to be paid electronically.</li> </ul>	<p>Team sheets to be photographed and sent electronically at appropriate time</p> <p>The teams will stagger their arrival onto the pitch and this will be pre-agreed with the match officials.</p> <p>This will be communicated in advance to the match officials in appointment confirmation notices</p>	Officials	Match day	Ongoing
				Ian Murphy	Match day	Ongoing
				Ian Murphy	Match day	Ongoing
				Players Players and Officials	Match day Match day	Ongoing Ongoing
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 within the Clubhouse</b>	Supporters, Players, Officials, Volunteers	<b>Licensing</b> <ul style="list-style-type: none"> <li>Any food or drink facilities, including bars or restaurants, inside a clubhouse would need to follow current government guidance</li> </ul> <b>General Clubhouse</b> <ul style="list-style-type: none"> <li>All throughways must be kept open</li> <li>A one way system of with separate entry and exit points of the club house should be operated</li> <li>Socially distanced seating is in operation in area away from serving counter.</li> <li>Indoor consumption of drinks and food must be seated and only of food obtained from the kitchen</li> <li>Social distance queue to serving counter with patrons either seated or leaving the clubhouse upon purchase</li> <li>No use of clubhouse area to staff or players following matches.</li> </ul>	<p><b>No licences will be applied for games and no bar or refreshment facilities will be used for games played until at least the start of the 2021/22 season</b></p> <p>Clubhouse currently under operation only by MCT staff</p>	Licensee	Match days and licenced events	Ongoing
				I		
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
<b>Spread of Covid-19 within the pitch environment</b>	Supporters, Players, Officials, Volunteers	<ul style="list-style-type: none"> <li>Pre match during and post-match cleaning should include Goal Posts, Nets and Corner Flags must all be cleaned pre and post-match.</li> <li>A sanitising station should be created by technical area for disinfecting equipment including balls at regular intervals</li> </ul>	<p>Match Balls used to be disinfected if they go out of play and are replaced by another ball</p> <p>Pre and post-match all footballs used to be cleaned.</p>	MCT and match day staff	Match days	Ongoing
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				

<b>Spread of Covid-19 to press and media</b>	Press and Media representatives	<ul style="list-style-type: none"> <li>Press and Media attending matches must bring their own drinks/refreshments to the match.</li> <li>All Press Areas to be cleaned per and post-match.</li> </ul>		Match day stewards	Match days	Ongoing
<b>Risk Rating Before Measures – High</b> S = 5 L = 2 R = (SxL) 10		<b>Risk Rating After Measures - Medium</b> S = 5 L = 1 R = (SxL) 5				

### Guidance Notes

SEVERITY		LIKELIHOOD	
5	Fatality – Very High Risk	5	Almost Certain – Very High Risk
4	Severe incapacity – High Risk	4	Probable – High Risk
3	Absent 3 weeks – Medium Risk	3	50/50 – Medium Risk
2	Absent less than 1 day – Low Risk	2	Improbable – Low Risk
1	Insignificant – Low Risk	1	Almost impossible – Low Risk

RISK – SEVERITY x LIKELIHOOD			
1–4 LOW	5–9 MEDIUM	10–15 HIGH	16-25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.